CADIZ WATER DISTRICT ׀ Region VI **×**

**Place of Assignment :** Cadiz City

**Position Title :** Customer Services Assistant B

**Plantilla Item No. :** CCWD- 2015-014

**Salary/Job/Pay Grade :** 10

**Monthly Salary :** Php 20, 219.00

**Eligibility :** Career Service (Subprofessional)

First Level Eligibility

**Education :** Completion of 2 years studies in College

**Training :** 8 hours of relevant training

**Work Experience :** 2 years of relevant experience

**Competency :** N/A

**Instruction/Remarks :**

Interested and qualified applicants should signify their interest in writing. Attach the

following documents to the application letter and send to the address below not later

than March 22, 2020.

**Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture

(CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);

2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

Jesus Pedro B. Zaldarriaga

**General Manager**

Cadiz City Water District, Burgos St., Zone 5 , Cadiz City

[ccwdcadiz@ymail.com](mailto:ccwdcadiz@ymail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**Posting Date :**  March 11, 2020

**Closing Date :** March 22, 2020